



**THE OHIO STATE UNIVERSITY**

## Purchasing Department

2650 Kenny Road

Stores & Receiving Building

Columbus, Ohio 43210

(614) 292-2694

Fax: (614) 292-6913

Emails: Ask Purchasing • eStores

## Office Supplies at-a-Glance

This is a university-wide mandated contract for Office Supplies. Click on Supplier to view full details.

<b>Supplier</b> <small>(click directly to view)</small>	<b>Supplier Attributes</b>
Staples Advantage	e

### OSU Purchasing Contact:

Richard Wagner  
Buyer  
PH: 614/688-3678  
Email: wagner.22@osu.edu

### OSU Purchasing Alternate:

Sherry Huegel  
Commodity Manager  
PH: 614/688-4415  
Email: huegel.1@osu.edu



# Staples Advantage

- eStores
- Buy Ohio
- Green Options

### Items Offered:

- Office Supplies

### Company info

Founded in 1986, Staples, Inc. has grown to become the world's largest office supplier – a testament to their ability to evolve and meet the changing needs of their customers. As workplaces have changed, so has their offering, expanding beyond office products.

Their overall objective is to become a close partner and trusted advisor to retail and business customers by better understanding and meeting their specific needs. As part of achieving this objective, they will continue to look for ways to provide value added services beyond office supplies.

Staples, strives to minimize environmental impact on the planet and the communities they serve. From responsibly sourced products and packaging to the recycling services offered, they are committed to sustainability. They work closely with their customers to find the right solutions to meet their environmental objectives. With 10,000 Eco-conscious products available, their priority is to help run your university with less impact on the natural world. Purchasing Green products is just the beginning; they also offer sustainable solutions, smart-size packaging, green expertise, and reporting tools to assist in meeting your sustainably initiatives.

### Benefits to OSU

At Staples Advantage, a customized program has been created to meet all your needs and help simplify your work day. They offer several benefits to achieve this, including:

- Dedicated Account Management via your Strategic Account Leader
- Expert Customer Service via your On-Site Representative
- Product Assortment customized specifically for OSU
- Enhanced On-line Ordering Experience, including; Saved Shopping Lists and Order Tracking

### Ordering info

- Orders should be placed through eStores
- Click on “Staples Advantage” in the eStores Supplier websites listing
- For a quick OSU Online training, view: <https://youtu.be/lAzFP5XKODs> in Chrome, Firefox or IE10 and above. (Questions please see Purchasing contacts below)

### Pricing

- Discounted pricing; see eStores for further information.

### Shipping

- Items should be shipped to building #381

### **Account Contact**

Lisa Deley  
Phone: 614/472-2132  
Fax: 614/472-2001

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## Contract Details

**Type:**  
NJPA

**ID#:**  
010615

**Dates:**  
05/22/15--06/30/22

**Vendor ID#:**  
#0000399041

**Category Code:**  
OFFIS

OnSite Customer  
Service Consultant:  
Susie Petrak  
Email: [petrak.7@osu.edu](mailto:petrak.7@osu.edu)

## Stores

Need a little help finding  
this supplier in eStores?

Search Supplier Websites  
in eStores:  
Staples Advantage

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